

1 **MINUTES OF MEETING**

2 **THE DISTRICT**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of The District Community Development District  
5 was held on Monday, January 18, 2021 at 1:30 p.m. at 602 Shetter Avenue, Jacksonville Beach, FL, with  
6 Zoom conference call available.

7 **FIRST ORDER OF BUSINESS – Call to Order**

8 Ms. Thibault called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10 Art Lancaster	Board Supervisor, Chairman
11 John Dodson	Board Supervisor, Vice Chairman
12 Jay Dodson	Board Supervisor, Assistant Secretary

13 Also present were:

14 Patricia Thibault	District Manager, DPGF Management & Consulting
15 Bill Schilling	District Engineer, Kimley-Horn & Associates, Inc.
16 Jere Earlywine	District Counsel, Hopping Green & Sams

17 *The following is a summary of the discussions and actions taken at the January 18, 2021 The District CDD*  
18 *Board of Supervisors Regular Meeting.*

19 **SECOND ORDER OF BUSINESS – Administration Matters**

20 A. Audience Comments on Administrative Matters *(limited to 3 minutes per individual for*  
21 *administrative agenda items)*

22 There being none, the next item followed.

23 B. Exhibit 1: Consideration for Approval – Regular Meeting Minutes, December 14, 2020

24 On a MOTION by Mr. Lancaster, SECONDED by Mr. John Dodson, WITH ALL IN FAVOR, the Board  
25 approved the Minutes of the Board of Supervisors Regular Meeting held on December 14, 2020, for The  
26 District - A Community Development District.

27 C. Exhibit 2: Consideration for Acceptance – the Unaudited December 2020 Financial Statements

28 On a MOTION by Mr. Lancaster, SECONDED by Mr. John Dodson, WITH ALL IN FAVOR, the Board  
29 accepted the Unaudited December 2020 Financial Statements for The District - A Community Development  
30 District.

31 **THIRD ORDER OF BUSINESS – Business Matters**

32 A. Audience Comments on Business Matters *(limited to 3 minutes per individual for business matters*  
33 *agenda items)*

34 There being none, the next item followed.

35 B. Exhibit 3: Presentation of Notice of Release of Lien and Agreements for City Parcels

36 Mr. Earlywine advised as to closings for the bonds and city parcels which had taken place in  
37 December 2020 and explained the associated Resolution.

38

- 39 C. Exhibit 4: Consideration & Adoption of **Resolution 2021-10**, Ratifying Actions in Connection with  
40 Bond Closing & Property Closing

41 On a MOTION by Mr. Lancaster, SECONDED by Mr. Jay Dodson, WITH ALL IN FAVOR, the Board  
42 adopted **Resolution 2021-10**, Ratifying Actions in Connection with Bond Closing & Property Closing, for  
43 The District - A Community Development District.

- 44 D. Exhibit 5: Presentation of E-Verify Memo

45 Mr. Earlywine explained the E-Verify process, noting that the execution of the memorandum of  
46 understanding was required even if the District did not employ any contractors.

- 47 E. Exhibit 6: Presentation & Consideration of E-Verify Memorandum of Understanding for  
48 Employers

49 On a MOTION by Mr. Lancaster, SECONDED by Mr. John Dodson, WITH ALL IN FAVOR, the Board  
50 approved the authorization of the District Manager to execute E-Verify Memorandum of Understanding for  
51 Employers, for The District - A Community Development District.

- 52 F. Exhibit 7: Consideration & Adoption of **Resolution 2021-11**, Authorizing an RFP for Construction  
53 Services Related to the Phase 1 DCSB Parking Lot Project

54 Mr. Earlywine stated that the bids would be split up into four components, for the parking lot  
55 project, the Phase 2 bulkhead project, streetscape/utilities/landscape/Prudential Drive, and the  
56 Phase 2 Marsh Boardwalk and Parks. Discussion ensued regarding the scoring process for  
57 proposals, as well as conducting a shade session for evaluation purposes, and the Board established  
58 the scoring meeting to take place on February 16 at 10:00 a.m., and the regular meeting for February  
59 16 at 1:30 p.m.

60 On a MOTION by Mr. John Dodson, SECONDED by Mr. Lancaster, WITH ALL IN FAVOR, the Board  
61 adopted **Resolution 2021-11**, Authorizing an RFP for Construction Services Related to the Phase 1 DCSB  
62 Parking Lot Project, for The District - A Community Development District.

- 63 G. Exhibit 8: Consideration of Temporary Construction Easement between the District and Developer

64 On a MOTION by Mr. Lancaster, SECONDED by Mr. John Dodson, WITH ALL IN FAVOR, the Board  
65 approved the Temporary Construction Easement between the District and Developer, for The District - A  
66 Community Development District.

67 **FOURTH ORDER OF BUSINESS – Staff Reports**

- 68 A. District Manager

69 Ms. Thibault advised that the team would be meeting on Friday to discuss finalization of paperwork  
70 and the overall process.

- 71 B. District Counsel

72 There being none, the next item followed.

- 73 C. District Engineer

- 74 ➤ Construction Update

75 Mr. Schilling advised that the deadline for the first RFP was February 12, with the second RFP  
76 component due to be issued in February, and additionally advised on permitting processes.

77 **FIFTH ORDER OF BUSINESS – Supervisors Requests**

78 There being none, the next item followed.

79 **SIXTH ORDER OF BUSINESS – Audience Comments – New Business – (limited to 3 minutes per individual for non-agenda items)**

81 There being none, the next item followed.

82 **SEVENTH ORDER OF BUSINESS – Adjournment**

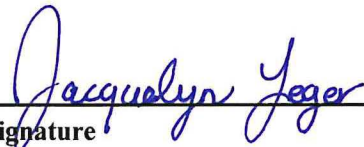
83 Ms. Thibault asked for final questions, comments, or corrections before requesting a motion to  
84 adjourn the meeting. There being none, Mr. John Dodson made a motion to adjourn the meeting.

85 On a MOTION by Mr. John Dodson, SECONDED by Mr. Jay Dodson, WITH ALL IN FAVOR, the Board  
86 adjourned the meeting for The District – A Community Development District.

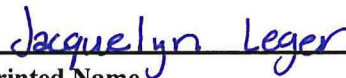
87 *\*Each person who decides to appeal any decision made by the Board with respect to any matter considered  
88 at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,  
89 including the testimony and evidence upon which such appeal is to be based.*

90 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed  
91 meeting held on \_\_\_\_\_.**

92   
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

  
\_\_\_\_\_  
Printed Name

93 Title:  ~~Secretary~~  ~~Assistant Secretary~~  
 Chairman  Vice chairman

Title:  ~~Chairman~~  ~~Vice Chairman~~  
 Secretary  Assistant Secretary