

1 **MINUTES OF MEETING**

2 **THE DISTRICT**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of The District Community Development District
5 was held on Monday, April 12, 2021 at 3:00 p.m. at 602 Shetter Avenue, Jacksonville Beach, FL, with
6 Zoom Conference Call Available.

7 **FIRST ORDER OF BUSINESS – Call to Order**

8 Ms. Thibault called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10 Art Lancaster	Board Supervisor, Chairman
11 John Dodson	Board Supervisor, Vice Chairman
12 Linda Scandurra	Board Supervisor, Assistant Secretary

13 Also present were:

14 Patricia Thibault <i>(via phone)</i>	District Manager, DPF&G Management & Consulting
15 Jackie Leger	DPF&G Management & Consulting
16 Mike Collazo <i>(via phone)</i>	District Counsel, Hopping Green & Sams
17 Bill Schilling	District Engineer, Kimley-Horn & Associates, Inc.
18 Josh Cockriel	Kimley-Horn & Associates, Inc.
19 Lynn Wheatley <i>(via phone)</i>	Preston Hollow Capital

20 *The following is a summary of the discussions and actions taken at the April 12, 2021 The District CDD*
21 *Board of Supervisors Regular Meeting.*

22 **SECOND ORDER OF BUSINESS – Administration Matters**

23 A. Audience Comments on Administrative Matters *(limited to 3 minutes per individual for*
24 *administrative agenda items)*

25 Ms. Thibault advised that Ms. Leger had been sent to handle the in-person aspects of the meeting,
26 and asked whether there were any audience comments on administrative matters. There being none,
27 the next item followed.

28 B. Exhibit 1: Consideration for Approval – Regular Meeting Minutes, February 16, 2021

29 On a MOTION by Mr. Lancaster, SECONDED by Mr. Dodson, WITH ALL IN FAVOR, the Board
30 approved the Minutes of the Board of Supervisors Regular Meeting held on February 16, 2021, for The
31 District - A Community Development District.

32 C. Exhibit 2: Consideration for Acceptance – the Unaudited February 2021 Financial Statements

33 On a MOTION by Mr. Lancaster, SECONDED by Mr. Dodson, WITH ALL IN FAVOR, the Board
34 accepted the Unaudited February 2021 Financial Statements for The District - A Community Development
35 District.

36 **THIRD ORDER OF BUSINESS – Business Matters**

37 A. Audience Comments on Business Matters *(limited to 3 minutes per individual for business matters*
38 *agenda items)*

39 There being none, the next item followed.

40 B. Exhibit 3: Consideration & Adoption of **Resolution 2021-14**, Designating Fulcrum for
41 Requisitions

42 Mr. Collazo stated that this Resolution would designate Ms. Miner, managing director at Fulcrum,
43 as a responsible officer for the project, and would direct staff to negotiate a basic agreement
44 between the CDD and Fulcrum and forward a certificate of incumbency evidencing Ms. Miner's
45 designation to the bond's trustees.

46 On a MOTION by Mr. Lancaster, SECONDED by Mr. Dodson, WITH ALL IN FAVOR, the Board adopted
47 **Resolution 2021-14**, Designating Fulcrum for Requisitions, for The District - A Community Development
48 District.

49 C. Exhibit 4: Consideration & Adoption of **Resolution 2021-15**, FY 21 Budget Amendment

50 Ms. Thibault advised that the original adopted budget was downsized as the status of the project
51 was unknown. Ms. Thibault explained that the budget amendment in this resolution would increase
52 the overall FY 21 budget by \$111,443.00, primarily contemplating increases in construction,
53 accounting, engineer fees, and legal fees. Ms. Thibault noted that the amended total was still below
54 adopted budgets in prior fiscal years while the project was considered ongoing.

55 On a MOTION by Mr. Lancaster, SECONDED by Mr. Dodson, WITH ALL IN FAVOR, the Board adopted
56 **Resolution 2021-15**, FY 21 Budget Amendment, for The District - A Community Development District.

57 D. Exhibit 5: Consideration of Bids Opened on April 6, 2021 for the CRA Project – Phase 2 Seawall
58 and Retaining Wall Replacement

59 Mr. Schilling noted that Kimley-Horn had prepared a ranking recommendation and gave an
60 overview, stating that Shoreline Foundation had been ranked the highest due to having the smallest
61 cost and construction schedule, and that Cal Jones and RUSH Marine had been ranked second and
62 third respectively. Discussion ensued. Mr. Schilling advised that any recommendations made at
63 this meeting would still be subject to the city's approval.

64 On a MOTION by Mr. Lancaster, SECONDED by Ms. Scandurra, WITH ALL IN FAVOR, the Board
65 accepted the bid ranking as recommended by Kimley-Horn & Associates, Inc., for the CRA Project, Phase
66 2 Seawall and Retaining Wall Replacement; and authorizing staff to enter into a contract, subject to
67 coordination with city staff and the city's review under RDA, for The District - A Community Development
68 District.

69 **FOURTH ORDER OF BUSINESS – Staff Reports**

70 A. District Manager

71 There being none, the next item followed.

72 B. District Counsel

73 There being none, the next item followed.

74 C. District Engineer

75 Mr. Schilling advised that construction crews had mobilized and commenced work on site,
76 following negotiations of the contract with Hopping Green & Sams.

77 **FIFTH ORDER OF BUSINESS – Supervisors Requests**

78 There being none, the next item followed.

79 **SIXTH ORDER OF BUSINESS – Audience Comments – New Business – (limited to 3 minutes per**
80 *individual for non-agenda items)*

81 There being none, the next item followed.

82 **SEVENTH ORDER OF BUSINESS – Adjournment**

83 Ms. Thibault asked for final questions, comments, or corrections before requesting a motion to
84 adjourn the meeting. There being none, Mr. Lancaster made a motion to adjourn the meeting.

85 On a MOTION by Mr. Lancaster, SECONDED by Ms. Scandurra, WITH ALL IN FAVOR, the Board
86 adjourned the meeting for The District – A Community Development District.

87 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
88 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
89 *including the testimony and evidence upon which such appeal is to be based.*

90 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
91 meeting held on May 17, 2021.

92

Jacquelyn Leger
Signature

Arthur E. Lancaster
Signature

Jacquelyn Leger
Printed Name

Arthur E. Lancaster
Printed Name

93 Title: Secretary Assistant Secretary

Title: Chairman Vice Chairman